

For Publication

**Bedfordshire Fire and Rescue
Authority
Corporate Services Policy and
Challenge Group
9 June 2015
Item No. 10**

REPORT AUTHOR: HEAD OF FINANCE/TREASURER

**SUBJECT: REVENUE BUDGET AND CAPITAL PROGRAMME
MONITORING 2016/17 AS AT 31 MAY 2016**

PURPOSE:

To inform the Corporate Services Policy and Challenge Group, at this early stage of the year, the forecast year end budget monitoring position as at 31 May 2016.

RECOMMENDATIONS:

That the Corporate Services Policy and Challenge Group:

1. Review the forecast outturn and planned savings and efficiencies.
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1. Introduction

1.1 On 11 February 2016, the Fire and Rescue Authority (FRA) approved a Revenue Budget Requirement for 2016/17 of £28.985m and a Capital Programme of £1.274m.

2. Revenue Budget Monitoring

2.1 A full analysis of the Revenue Budget efficiency savings for 2016/17 to 2018/19 can be found in appendix A.

2.2 The funding of the 2016/17 Revenue Budget is by way of Government Funding £8.331m, local Business Rates redistribution £2.197m and Council Tax of £18.205m. There is also funding from a Collection Fund surplus of £0.252m.

2.3 **Forecasting Outturn:**

2.3.1 Table 1 below will be populated during the year in line with the spread sheet returns that Corporate Management Team (CMT) members submit to the Finance Team and also through the meetings that Finance Officers have with CMT members. The forecast outturn positions will be as accurate as the information received from each CMT member.

2.3.2 Table 1 below details the current budget excluding salary budgets, for each CMT service area. The forecast year end outturn is shown in column three, with the variance and RAG (red, amber, green) status shown in columns four and five.

2.3.3 Table 1: 2016/17 Revenue Budget Forecast Outturn (excluding salary budgets)

Title	Current Budget	Fcast yr end outturn	Variance	RAG status (see note below**)
	£'000	£'000	£'000	
Strategic Management	61	61	0	Green
Head of Operations	809	809	0	Green
Head of Operational Support	556	556	0	Green
Head of Community Safety	151	151	0	Green
Human Resources Manager	180	180	0	Green
Head of Strategic Support	1,216	1,216	0	Green
Head of Safety and Special Projects	5	5	0	Green
Head of Training and Development	423	423	0	Green
Head of Finance and Treasurer	4,359	4,359	0	Green
Total	7,760	7,760	0	

**RAG Status: Red would identify where there is a large overspend equal to or greater than £100,000 and/or a key service aspect was not being delivered. Amber would identify where there is a possibility of an overspend and/or a key service aspect may not be delivered. It may be that there are action plans in place to address an issue, where until they are successful it is flagged as Amber. Green identifies where service delivery is being performed and as above, where there are underspends. Underspends are not necessarily always green, if for example, there was a key service aspect not being delivered causing the underspend, it would be shown as Red.

2.3.4 The main areas of over/underspends identified in Table 1 are noted below:

There are currently no predicted over or under spends within any of the CMT service areas.

No major variances to report.

2.3.5 With the salary budgets being such a large proportion of the overall budget, the split from the budgets above is justified.

Table 2: 2016/17 Salary Budget Forecast Outturn

Title	Current Budget	Forecast year end outturn	Variance
	£'000	£'000	£'000
Whole-time	13,428	13,428	0
Control	909	909	0
Retained	1,964	1,964	0
Non Uniform/Agency	4,924	4,924	0
Total	21,225	21,225	0

2.3.6 There are currently no over/underspends forecast in Table 2 above:

2.4 Total Forecast Outturn, Salary and Non Salary:

2.4.1 The total forecast variance at year end including both the non-salary figure in Table 1 above and for pay and on costs, including agency staff shown in Table 2, is currently expected to be a nil variance.

3. Capital Programme Monitoring

3.1 Table 3 below is a summary of the Authority's 2016/17 Capital Programme. The Red, Amber, Green (RAG) status indicates how well the schemes are progressing (Green being on target for year-end completion within budget; Amber indicating possible slippage or overspend; and Red indicating actual slippage/overspend or deletion of the scheme).

Table 3: The 2016/17 Capital Programme

Scheme	Budget 2016/17	Forecast Outturn	Variance	Slippage	RAG status
	£'000	£'000	£'000	£'000	
Mobile Technology for appliances (Software & Connection)	175	175	0	0	Green
Capital Works (Service wide)	80	80	0	0	Green
Thermal Imaging Cameras	60	60	0	0	Green
Fitness Equipment	8	8	0	0	Green
Control Kitchen Upgrade	5	5	0	0	Green
Web Design Project	55	55	0	0	Green

Scheme	Budget 2016/17	Forecast Outturn	Variance	Slippage	RAG status
Vehicles	856	856	0	0	Green
Extend & Redesign the BA Technician & Technical Technician workshop	35	35	0	0	Green
Total	1274	1274	0	0	

3.2 It should be noted that the Vehicles, ICT and HR System Projects and Property Capital Works Programmes need to be treated with fluidity as the costs and expected completion dates can vary considerably and span across financial years. However, in accordance with the financial regulations, any significant changes of expenditure over 10% of an approved capital scheme need to be reported back to the FRA.

3.3 Capital Programme – Withdrawals:

3.3.1 None to report this month.

3.4 Capital Programme – Additions

3.4.1 None to report this month

3.5 Capital Programme – Variations:

3.5.1 None to report this month.

3.6 Slippages:

3.6.1 There is no Capital slippage to report at this stage with regard to the 2016/17 Capital programme.

**GAVIN CHAMBERS
HEAD OF FINANCE/TREASURER**

Transformational Savings and Efficiencies 2016/17 to 2018/19

Ref	Savings/Efficiencies	£'000s 2016/17	£'000s 2017/18	£'000s 2018/19
1	Continued roll out/removal of 24 Wholetime station-based posts through revision to Wholetime Shift Duty System.	263	157	
2	Service Control/Operational Support Establishment		34	
3	Reduction of One Area Commander post and a Service Operational Commander (SOC) allowance.	3	78	35
4	Hydrant - contributions (estimated) from developers, therefore reduction in revenue budget	10	20	20
5	Non-operational structure review		35	
6	Improved Retained Duty System crewing availability (savings associated with DCLG Transformation bid)	127		
7	Flexi Duty Officer rota review	37		
8	Admin Review (early indication)		50	
9	Anticipated initial savings from Insurance pooling		10	
10	Watch Manager Technical - Change post from Grey Book to Green Book		18	
11	Disclosure Barring Service checks - reduction to specific groups		5	
12	Protection - Risk Based Inspection Programme.(loss of Fire Safety Inspecting Officer post/funding by LA)	40		
13	Potential for sharing Fire Investigation Service with Herts/Camb's FRS			7
		480	407	62